

# Individualized Learning Program

Fall 2009

## Required Materials:

MyMathLab Student Access Kit: ISBN# 978-0-1-3147894-7

**There are 1,000 points possible. This is how you earn them:**

## Online Homework and Unit Review Sheets (5 X 30 points = 150 points)

- 20 points maximum will be given for each unit of homework and 10 points for each Unit Review sheet
- Homework and Unit Review sheet must be complete at the time of taking a test. **(5 points may be taken off for late work).**
- All problems on the review sheet must be worked out on paper and answers circled. This work must be turned in at the time of taking the test.
- The Unit Review sheet is to be used as a cover sheet for all review work for each unit.
- All Unit Review sheets, Activities, and more can also be obtained online by clicking on the “ILP Math” link at <http://math.sierracollege.edu>

## Attendance (50 points)

- If you have an excessive number of **absences** (over 6 hours), you may be **dropped** from the class.
- Please inform your **instructor** in advance, or call **James Razavi** at **(916) 660-7978** or **Matt Harrison** at **(916) 660-7979** ahead of time if you think you may be absent.
- In the classroom, it is your responsibility to **LOG IN** at the appropriate time(s). Forgetting to do so will be regarded as an absence.
- You may **make up** your class absences (within 1 week) by attending the ILP Lab. When you attend the ILP Lab, it is **your responsibility** to **LOG IN** and **LOG OUT** on the computer.
- Please note: Generally, our records of attendance are published weekly. If you have a question or a problem with the attendance as published, you must discuss it with your instructor, James or Matt that same week. Because of the large number of student records that we keep, we are usually unable to go back more than one week to clear up a discrepancy.

## **Tests** (5 X 100 points = 500 points)

- **Five unit tests** will be given (one approximately **every 2-3 weeks**).
- With prior approval and an appointment you may take any test in the **Testing Center**, in the **Learning Opportunity Center**, or at **Disabled Student Services**.
- It is ***your responsibility*** to check the score you received after each test and to obtain practice problems from James or Matt if you need to retake one or more sections of a test. Deadlines for each retake test vary with each unit test.
- **10 points will be taken off of a retest score**, so the maximum points you can get on a retest is **90 points**. In the unusual case of needing to take a test a third time, the maximum you can get is **85 points**. **(If taken within the deadline.)**
- You **must** make an appointment in the lab to retake parts of the test that you did not pass. Schedule retakes at least 24 hours in advance. Points will be taken off for missing your testing appointment or for rescheduling with less than 24 hours notice (telephone 660-7978 or 660-7979).

## **Quizzes/class projects/ activities** (5 x 20 = 100 points)

- There are five activities included with your ILP materials. In addition, your instructor may offer some in-class activities or quizzes. All quizzes must be taken in class, or taken earlier by appointment in the ILP testing room. Your best 5 scores will count toward your final grade.

## **Final Exam** (200 points)

- **Multiple choice** with **partial credit** when you show your work.
- **No retest** is allowed on the Final Exam.
- **Final Exam** may be taken **early** with **prior approval** and an **appointment**.
- Multiple choice answer sheet and scratch paper will be provided by the ILP.

## **Incomplete Grade**

You may complete the course in **120 days** (in 1.5 semesters) if you wish to go at a slower pace. The requirements are:

- a) **Pass Unit 3** by **November 9<sup>th</sup>** (Math A) or **November 16<sup>th</sup>** (Math D)
- b) **Pass Unit 4** by **December 4<sup>th</sup>** (Math A and D)
- c) Have a good attendance record (**6 hours** or less of absences).

**Important:** Check with the Financial Aid Office and your counselor if you are receiving an academic or athletic scholarship, or any other type of financial assistance. An incomplete grade may affect your financial aid status.